ST. CLARE'S SCHOOL SR. SEC.

UNIT – II, KAULAKHA, DEORI ROAD, AGRA

INFORMATION REGARDING REGISTRATION TO Nursery, LKG, UKG & 1 Std.

(2027 – 2028)

1. Application Form for Registration to Classes Nursery, LKG, UKG & 1 Std. will be available **ONLINE** on the school website: www.stclaresagra.com
2. Nursery: Age limit for admission as on **1ST April 2027 – 2 years 11 months to 3 years 10 months** (Children born between **1ST June 2023 to 31st May 2024**)
3. LKG: Age limit for admission as on **1ST April 2027– 3 years 11 months to 4 years 10 months** (Children born between **1ST June 2022 to 31ST May 2023**)
4. UKG: Age limit for admission as on **1ST April 2027 – 4 years 11 months to 5 years 10 months** (Children born between **1ST June 2021 to 31ST May 2022**)
5. 1 Std. : Age limit for admission as on **1ST April 2027 – 5 years 11 months to 6 years 10 months** (Children born between **1ST June 2020 to 31ST May 2021**)
   - Registration Fee Rs. 500/– **(non-refundable)**
   - Registration Fee is to be paid online.
   - Registration Form is **NOT TRANSFERABLE.**
   - Submit the hard copy of the online Registration Form in the School Office **within 2 days of filling the form.**
   - Office Timing – 8:30 AM to 1:00 PM.
6. Documents to be submitted along with the Registration Form: -
   a) Birth Certificate of the child from Nagar Nigam/ Mahapalika with child's name, surname, Date of Birth, Father's name & Mother's name.
7. Aadhar card of the Child with Date of Birth and Child's name.
   a) Date of Birth on the Birth Certificate and Aadhar card should Match.
   b) Name/Surname of the child's/Father's/ Mother's/Guardian's on Child's Birth Certificate and on Aadhar card should Match with correct spellings.
8. Aadhar Card of child's Father/Guardian.
9. Aadhar Card of child's Mother/Guardian.
10. Latest ***passport size photograph*** of the child.
11. Latest ***postcard size photograph*** of the child along with parents.
12. Baptism Certificate and a letter only for Christian.
13. **Incomplete Forms will be rejected.**
14. Filling the Registration Form does not guarantee admission.
15. We neither accept donations in any form or kind, nor entertain middlemen/agents.

Process of Registration for Classes Nursery, LKG , UKG & 1 Std.

1. The registration and payment of registration fee will be done online only.
2. Visit our school website: www.stclaresagra.com
3. Go to link Online Registration for **Nursery, LKG , UKG & 1 Std.**
4. Fill the form correctly, leaving no column blank.
5. Upload the photograph of the child taken along with parents.
6. Submit the form online and then take a printout on A4-size paper
7. The printed form along with the documents (see point 5 above) are to be submitted at the office during school working hours within 2 days of filling the online form

SCHOOL OFFICE NO:- 7248661781 (8.30 A .M TO 1.00 P.M)